



YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	Sree Narayana College, Varkala
• Name of the Head of the institution	Dr K C Preetha
• Designation	Professor
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	04702602362
• Mobile no	9895262736
• Registered e-mail	sncvpr@gmail.com
• Alternate e-mail	sncvpr@gmail.com
• Address	Sreenivasapuram P. O., Varkala
• City/Town	Thiruvananthapuram
• State/UT	Kerala
• Pin Code	638109
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural
• Financial Status	Grants-in aid

• Name of the Affiliating University	University of Kerala
• Name of the IQAC Coordinator	Dr. Soju S.
• Phone No.	9567763830
• Alternate phone No.	8921405893
• Mobile	9567763830
• IQAC e-mail address	iqacsncv@gmail.com
• Alternate Email address	iqacsncv@gmail.com
3.Website address (Web link of the AQAR (Previous Academic Year))	http://sncsivagirivarkala.com/
4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.sncsivagirivarkala.com/Annual_Academic_Examination_Calendar_2021_22.php

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	75	2004	03/05/2004	02/05/2009
Cycle 2	B	2.65	2015	15/11/2015	14/11/2020
Cycle 3	B++	2.84	2021	28/12/2021	27/12/2026

6.Date of Establishment of IQAC

12/07/2005

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional	Non-government fund	PTA	21-22	6203732
Institutional	DBT Star College Scheme	DBT	2021	127433
Institutional	Infrastructure Development	RUSA	2021	348777
Institutional	Non-government fund	Former Students Association	2021	8336039

8.Whether composition of IQAC as per latest NAAC guidelines	Yes		
<ul style="list-style-type: none"> Upload latest notification of formation of IQAC 	View File		
9.No. of IQAC meetings held during the year	4		
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes		
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded		
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No		
<ul style="list-style-type: none"> If yes, mention the amount 			

11.Significant contributions made by IQAC during the current year (maximum five bullets)
Wisdom 2025 launched in the previous year helped in enhancing the research capabilities of teachers. 6 faculty members from the

college were awarded PhD during the academic year

continued the effective use of digitalised learning through LMS and MIS systems

launched Embase Pro Suit, an application that helps to take attendance, and keep track of student's overall performance. The application saves the data in an easily shareable format enabling the teachers with easy access to student's track record.

enhanced community/outreach programs by signing of MoUs with institutions and organisations

conducted Trendz seminar/lecture series - providing the students with a platform for multidisciplinary learning

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
<p>Wisdom 2025 - an initiative to help enhance the academic excellence of the faculty members.</p>	<p>Research culture got enhanced with the launch of Wisdom 2025. 6 faculty members were awarded doctorates and many registered for PhD with the initialisation of the program</p>
<p>Infrastructural Development and Beautification of the campus</p>	<p>The college could revamp laboratories, classrooms, halls, auditorium, library and sports facilities, ICT infrastructure in the academic year . The college garden was also rejuvenated and all the premises were beautified with strict adherence to green protocol.</p>
<p>Conduct Trendz seminar/lecture series</p>	<p>The Trendz seminar series was conducted with the participation of all the departments. The students and faculty members got a chance to learn about the new developments from all the significant disciplines</p>
<p>Strengthening digitalised learning through improved ICT initiatives</p>	<p>The teachers and students were given training in the usage of ICT with the onset of the pandemic and with the need for online learning. The college also developed its infrastructural facilities with the installation of smartboards and purchasing of new computers and smart boards</p>
<p>Initiating MoUs with other institutions and organisations</p>	<p>The departments in the college signed a total of 18 MoUs with various external agencies under the guidance of IQAC</p>
<p>Ensuring observance of green protocol in college premises</p>	<p>The adherence to green protocol was ensured strictly in the college premises under the monitoring of IQAC.</p>

<p>Know Your College -orientation program for students to familiarize them with the system of learning</p>	<p>The college arranged a common orientation program for the newly joined students to familiarise them with system of learning followed in our college. Each department also conducted orientation programs for students inviting academicians from their respective disciplines and made the students aware about the scope of their subject of learning.</p>
<p>Ensure quality teaching learning process through monitoring DLMC</p>	<p>DLMC activities were monitored regularly and the smooth functioning of the departments were ensured.</p>
<p>Ensure collection of feedback and regular PTA meetings</p>	<p>IQAC ensured periodical collection of feedback to ensure quality teaching process. IQAC also ensured PTA meetings at regular intervals to ensure quality learning process</p>
<p>Ensuring real life learning through field and industrial visits</p>	<p>IQAC encouraged field visits and industrial visits to help widen the scope of learning of the students</p>
<p>Encourage departments to conduct webinars and seminars</p>	<p>Several webinars and seminars were arranged in the academic year by all departments with resource persons from around the country.</p>
<p>13. Whether the AQAR was placed before statutory body?</p>	<p>Yes</p>
<ul style="list-style-type: none"> Name of the statutory body 	
<p>Name</p>	<p>Date of meeting(s)</p>
<p>College Council</p>	<p>19/07/2023</p>

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	15/02/2023

15. Multidisciplinary / interdisciplinary

The college affiliated to the University of Kerala follows a syllabus that promotes interdisciplinary and multidisciplinary approaches in teaching learning process. The college offers the students with an opportunity to select open courses in a subject of their choice thus creating a platform for multidisciplinary and interdisciplinary knowledge. As part of DBT organised workshops the science departments have organised a set of programs in the college in which all of the students were given training on topics from various science disciplines. The college has a total of 22 clubs where students of any discipline can join and participate in the multifaceted activities of learning experiences. The college has signed MoUs with various organisations and institutions offering the students an opportunity to gather knowledge regarding various disciplines outside of their subject of study. Research Department of Economics also promotes multidisciplinary approach in research by encouraging their research students to take up topics accordingly. The TRENDZ seminar series, one of our Best Practices, organised annually, in which all the departments organise lectures from their respective fields and provide a chance for students to present papers, is one of the platforms that the college arranges for ensuring the dissemination of interdisciplinary knowledge.

16. Academic bank of credits (ABC):

The University hasn't intimated any directions regarding the implementation of the Academic Bank of Credits. We are yet to implement the same in the HEI.

17. Skill development:

The NSS unit of Sree Narayana College Varkala organised webinars on basic survival skills like coping with Covid 19, agricultural training, fabric painting, palliative care, testing the quality of food items and helped develop a responsibility towards society among the youth. The Department of Physics organised a training session in Python programming, a very relevant subject of study in today's day and age. The Department of Geology offered the PG students a chance to participate in industrial training at reputed institutions like KMMML and IREL. The Department of Zoology has organised workshops on topics such as bee keeping, oxygen cum thermal scanning, aquaponics,

instrumentation, aquaculture, analysis of water quality parameters and setting of aquarium, helping to develop skills that are subject specific. The department of Chemistry conducted training sessions on sample analysis using HPL, preparation of hand sanitisers, fire rescue operations and lab safety measures, LED Assembling and water quality parameters. The Department of Economics and History organised programs aimed at developing the research skills of students. Most of the departments organised workshops to offer training in career specific skills to make the students industry ready. The Entrepreneurship Development Club offered opportunities to develop entrepreneurial skills among students through setting up of incubation centre, production lab, starting consultancy service, offering skill development sessions in fish farming, fabric painting, cake baking, lotion and hand wash preparation, production of value added products from agricultural produce, preparation of LED Bulbs, solar lanterns and digital thermometers, mushroom cultivation and beginning a certificate course in stitching and embroidery.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Malayalam, History, Sanskrit and Hindi departments of the college offers courses that involves integration of Indian language and culture. Courses such as Kerala Samskaram (Kerala Culture), Malayala Kavitha (Malayalam poetry), Malayala Bhasha Padhanam (Malayalam Language Learning), Malayala Sahitya Niroopanam (Malayalam Literary Criticism), Nadodi Vijnaneeyam (Folklore Studies), Keraleeya Kalakal (Art forms of Kerala) offered by the Malayalam department has its focus on Kerala language and culture. Courses offered by Hindi and Sanskrit departments focussed on prose, poetry, grammar, drama and fiction gives an overview of Indian aesthetics and literary tradition. The Department of History has courses on History of Modern India, Cultural Formation of Pre modern world, Evolution of early Indian society and culture, Islamic History and Sociology, Making of Indian nation, Colonialism and resistant movements in India, Empowerment of women with special reference to India, Major trends in Indian historical thought and writings, Contemporary India, Heritage Studies, Environmental History of modern India. In addition to the above mentioned courses, the Sree Narayana Study Centre of the college offers a course on Sree Narayana philosophy which imparts the ideals and doctrines of Guru, who is a visionary of Kerala Renaissance. All of these courses were delivered in online and offline mode.

19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

The syllabus of the courses designed by University of Kerala is prepared with a focus on Outcome based education. The courses are well designed instruction packages in specific knowledge fields, with preconceived results. The programme and its desired outcome is stated in detail in the syllabus proposed by the University. The Kerala State Higher Education Council has been training the faculty members on the successful implementation of OBE through workshops and training sessions. Our college has adapted the reforms and is now training the students in a manner that makes them capable to attain the preset outcome specified by the University. The students are familiarised with the set outcomes in the beginning of the course itself and is encouraged to attain the same. The college, in addition to teaching, offers the students a chance to participate in workshops, webinars, seminars and skill training sessions which further enables them to attain the outcome. Informing learners of the outcome well in advance has enabled the learners to undergo self assessment making sure that they are progressing towards attaining their outcome. Since the outcomes are stated, the teachers also get to know the progress and can test whether the learners have attained the goal.

20.Distance education/online education:

During the academic year, due to the onset of corona, there was a surge in the usage of online methods for teaching. The teachers made use of various platforms like Google Meet, Google Classroom Whatsapp, Telegram and Zoom to deliver their classes. The teachers created youtube channels to give recorded classes to the students. Recorded audio classes were given through sites like Anchor. Blogs were also utilised to provide the resources to the students. Several teachers developed e-content in platforms like OER COMMONS and NPTEL making their content available to the wider student community. Online lectures of the some of the faculty members were also uploaded in the Kerala State Higher Education Council's repository of videos. The college library has Wing20 LMS, a centralized online platform connecting departments, courses and students in it. During covid, the institution maintained its quality of teaching learning process via LMS by creating automated assessments and assignments for students. N-LIST (National Library and Information Services Infrastructure for scholarly Content program) and "DSpace" software which provides access to e-books, digitized question papers of previous years and published works of the faculty helps students to access library facilities online. The college is a Distance Education examination centre.

Extended Profile

1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	526
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	2009
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	311
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	679
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	69
File Description	Documents
Data Template	View File
3.2	72

Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	51
4.2 Total expenditure excluding salary during the year (INR in lakhs)	462.12013
4.3 Total number of computers on campus for academic purposes	102
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>The college ensures effective curriculum delivery through all possible ways. The faculty members participate in the revision of syllabus, setting of question papers and also act as Board of Examiners at University level. The college offers choices to students in the form of open courses and electives courses. The practical aspects in the curriculum are effectively delivered in well maintained laboratories. Industrial training and field trips are organised every year. The centralized library is automated, provides N List facility and has a collection of 42617 books. Training programmes on ICT usage are organized on a need basis. The college has comprehensive video based learning platform. The Learning Management System is used by seven departments. The college has conducted a wide range of programmes during the year 2021 through online mode as well to enrich the curriculum transaction. Seminars, workshops and exhibitions are organised by various departments and clubs and it is properly documented. The college has academic collaborations with institutions of national and international reputation. The various departments have MOUs with eminent institutions. The faculty members attend refresher courses, short term courses, seminars and workshops organized by Institutions</p>	

of National and International repute.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://www.snscivagirivarkala.com/academicCalendar.php

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Being affiliated to the University of Kerala, the college follows the academic calendar prepared by the university. Apart from that, an academic cum activity calendar is also prepared at the college level in tune with the university calendar. The activity calendar consists of schedule of regular classes, internal examinations, model examinations, display of CE marks, tentative dates of various programmes. The activity calendar is finally approved by the college council after deliberations and any change is ratified by the council in consultation with the IQAC. The continuous internal evaluation of students is carried out as per university norms through a transparent three layer system. Continuous evaluation is done by considering the attendance of students, evaluation of assignments and marks obtained in the internal examinations. A three layer transparency is ensured at Department Level Monitoring Committee (DLMC), College Level Monitoring Committee (CLMC) and University Level Monitoring Committee (ULMC) levels. The CE marks sheets are displayed in the department notice board for scrutiny. Adequate measures are taken to address the grievances of students, if any. The IQAC monitors whether all the activities of the college are being carried out systematically as per the academic calendar.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://www.snscivagirivarkala.com/academicCalendar.php

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the

B. Any 3 of the above

following academic bodies during the year.
 Academic council/BoS of Affiliating University
 Setting of question papers for UG/PG
 programs Design and Development of
 Curriculum for Add on/ certificate/ Diploma
 Courses Assessment /evaluation process of the
 affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

11

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

29

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college is very particular in transacting human values and environmental consciousness among students and staff. The Guru mandir in the entrance of the campus lends a serene and spiritual ambience. All UG programmes offer courses pertaining to human values, gender issues, environmental problems and the need for sustainability. Reservation policies and constitutional provisions for the upliftment of women are taught in Political Science, which is a complimentary course for the UG students of Economics and History. Through language courses, issues related to gender, ethics, values and environment as reflected in the various genres of literature are discussed. The Women Study Unit and the Internal Compliance Committee (ICC) address gender sensitive issues. The emerging environmental issues are addressed to the students during field trips. Wet land day, Ozone day, World Environment day, Women's day etc are celebrated in the campus with maximum student participation. Invited lectures on research methodology and IPR are organised every year. The Research Committee of the college organises awareness classes on plagiarism and ethical citations. Spiritual discourses on Sree Narayana Philosophy are organised to spread the need for ethical wellbeing. The faculty members are encouraged to attend courses on research ethics and capacity

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

6

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

728

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students

A. All of the above

Teachers Employers Alumni	
File Description	Documents
URL for stakeholder feedback report	http://snclsivagirivarkala.com/feedback.php
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File
1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
File Description	Documents
Upload any additional information	View File
URL for feedback report	http://www.snclsivagirivarkala.com/feedback.php
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of students admitted during the year	
515	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	
2.1.2.1 - Number of actual students admitted from the reserved categories during the year	
286	

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Institute has developed a structured mechanism for assessing the learning levels of the students. A continuous and comprehensive evaluation system is followed through tutorial and mentoring. University examination results are analysed. Mentors identify the learning abilities of mentees and adequate measures are taken.

Freshers are given mandatory Induction/orientation Programme for improving their insights regarding learning. Special assistance is provided to the advanced learners. They are motivated to participate in seminars, workshops, certificate courses like NPTEL, SWAYAM, MOOC recruitment training, internships and intercollegiate competitions. INFLIBNET facilities are provided in the central library and library has a blog named 'sncvlibrary.blogspot'. Learning management system (LMS) helps in effective dissemination of knowledge through online mode.

Remedial classes, motivational classes, peer teaching, cross teaching and revision classes are given to the slow learners. Special mentoring is given to boost their confidence level. The concepts are explained in mother tongue. Students are motivated to spent more time in library. Special assistance is given to improve the communication skills. Additional Skill Acquisition Programme (ASAP) help the students earn employability skills. Student Aid fund is provided for the socially and economically backward students. PTA meetings are held, specially, to evaluate the progress of the slow learners.

File Description	Documents
Paste link for additional information	http://www.snscivagirivarkala.com/Advance%20proof.php
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2009	69

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The departments employ experiential learning using the well-equipped laboratory facilities and through assignments and seminars. Field visits are conducted for addressing various environmental issues as part of UG group-based project works. In collaboration with national institutes, PG level students undertake individual dissertation works. Each department invites experts in their respective fields and conduct webinars through which students receive exposure to the recent developments. Study tour and field visits are conducted to enhance the student's knowledge in respective subjects. Laboratory visit and hands on training programme organised at SCTIMST, CLIF, Krishi Bhavan helped students to improve their skills. Students got a chance to indulge in participatory learning through activities associated with NSS, NCC, 25 clubs and in initiatives like Village adoption, Beach cleaning, Mazhamara, health survey, Snehasanthwanam, and Nadeelulsavam. As part of community outreach program, the college initiates palliative care, testing the quality of food items, blood donation camp. The college adopts problem solving methods such as conducting quiz competitions, poster competition and tests. TRENDZ seminars gave an opportunity to the student to present their papers. Interdisciplinary subjects are offered by various department through open course scheme. Additional skill acquisition programme (ASAP) helped develop the soft skills of learners.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.snscivagirivarkala.com/IOAC/AQAR%202021-2022.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institute offers the latest ICT infrastructure. 20% of the RUSA fund was utilised for the enhancement of ICT facilities. Wing20 LMS (Learning Management System) implemented in the institution facilitated teacher student interaction and dissemination of knowledge. Each department has smart classrooms, equipped with smart boards, LCD projectors, screens, computers/ laptop and audio-visual devices. All the faculty members utilise ICT enabled teaching methods. Smart phones, Whatsapp, Telegram, Google classroom, Google meet, Zoom, YouTube-live class, virtual labs, personal blogs, podcast, anchor FM, PPT are used as per the requirement. Online tests and quizzes are conducted through QUIZZ, KAHOOT platforms and e-assignments are given through Google class room and Google forms. Campus is wi-fi enabled. The college has a well-equipped multimedia conference hall which serves as the platform for invited talks, seminars, workshops and webinars. The central library of the college has INFLIBNET facilities. The institution is a subscriber of N-LIST, which provides access to more than 6000 e-journals and above 3 million e-books. The institution has access to National Digital Library. College blog - 'snsvlibrary.blogspot' provides open access to e-resources. Students are pursuing courses offered by NPTEL SWAYAM. They also make use of E-thesis portals like Online Theses Library, DART.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

69

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year**

69

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

39

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super speciality / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

434

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college follows an internal assessment system in tune with the University. An orientation programme about CBCS system is arranged every year for the freshers. As part of continuous evaluation two examinations are conducted every semester. The College Level Monitoring Committee is in charge of the conduct of internal examinations. Time table and seating arrangements of internal examination is displayed in the notice board and the same is announced in the respective classes. Examination halls are under CCTV surveillance. Internal squads are formed to prevent any type of malpractice. Valued answer scripts are given back to students to make them aware of their strengths and weakness. If students have any complaints regarding the internal marks, they can approach the concerned faculty. Once their grievance is redressed, they should sign the internal mark sheet. Re-examination is permitted for genuine reasons. Consolidated internal examination mark sheets are prepared before University examinations. Verified internal marks are uploaded to the University website within the time limit after a three-tier verification- first at the tutor level, then at the HoD level and finally at the Principal level. A copy of the CE sheets is forwarded to University for onward processing.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.snclsivagirivarkala.com/2.5.1_Mechanism_of_internal_assessment.php

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The college is very particular in conducting the entire evaluation process in an effective and transparent way. A three level Grievance Redressal Mechanism is followed - Department Level Monitoring Committee, College Level Monitoring Committee and University Level Monitoring Committee. Internal marks are given to students based on assignments and internal examinations. Consolidated monthly attendance and CE score are displayed on the notice board. Marks are given to assignments based on timely submission, quality of content and its presentation. The internal examinations are conducted as per university question pattern. CLMC monitors the conduct of internal examinations. Internal squads are formed to prevent any type of malpractice. The answer scripts of internal examinations are valued by the teachers within the stipulated time and the marks are given strictly based on the performance. The CE mark sheets are given to students for verification. If the students have any grievance about their CE marks, they can approach the respective faculty member, the DLMC, or the CLMC in a hierarchical manner until his grievances are redressed. The college ensures transparency in all possible ways in the conduct of the evaluation process and to make it grievance free.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.snscivagirivarkala.com/2.5.2 Mechanism for exam related grievances.php

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college follows the syllabus and the course outcomes as prescribed by the University of Kerala which are approved by the concerned Board of Studies under University of Kerala. The general and specific course outcomes of all programmes offered by the college are communicated to the teachers and the students and it is also displayed in the College website. In the beginning of each academic year a college handbook is distributed to students which contains the program and course outcome. An orientation programme is given to the newly admitted students to enable them to understand the course outcome. The syllabus and the course outcome are displayed in the department notice board. Students are given ample time to read and realize the aims and objectives of the courses. The

DLMC of the college assigns tutorship to faculty members and the tutors provide directions to their wards to understand the objectives of the programmes and to attain positive outcomes. The course outcomes are measured through a transparent, continuous and comprehensive evaluation system. During PTA meetings the significance of the programmes and its outcomes are discussed with the parents and feedback is taken from them regarding the difficulties faced by students.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.snicsivagirivarkala.com/2.6.1 Course_outcome.php
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college evaluates the programme and the course outcomes as per University guidelines and it is communicated to students periodically. Tutors monitor student achievement in terms of their interest to participate in paper presentations, classroom discussions, exhibitions, field trips, performance in viva voce examinations, practical examinations, curricular and extracurricular activities and involvement in project works. The Physical Education Department of the college keenly observes the performance of students in sports. The department level academic activities such as internal assessment, tutorial classes, seminars, projects and academic discussions are reviewed by the Department Level Monitoring Committee. The general discipline of the campus is monitored by the College Discipline Committee. Availability of learning resources, timely appointment of faculty, Faculty Improvement Programmes and infrastructural requirements are reviewed by the College Management. The end semester examination results and feedback reports are examined by the college IQAC and steps for improvement are initiated.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.snclsivagirivarkala.com/2.6.2_Programme_outcome.php

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

471

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://www.snclsivagirivarkala.com/ANNUAL%20REPORT.php

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.snclsivagirivarkala.com/survey.php>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

1

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college promotes innovative practices despite financial and infrastructural constraints. The creation and transfer of knowledge

has been done through the following means. The Entrepreneurship Development (ED) club of college helps to to inculcate entrepreneurship culture among students and equip them with the knowledge, skill, techniques and confidence to act as torch bearers of enterprise for the new generation. The activities of ED club such as signing of MoUs for starting new ventures, starting incubation Centre, setting up of production labs, conducting workshops and training programmes on various aspects of entrepreneurship, consultancy services, self-employment programme for girl students, starting of swayam (a start up programme), certificate course in stitching and embroidery, start up idea generation contests, generating student entrepreneurs etc. helped in inculcating entrepreneurship culture among students. TRENDZ- annual multidisciplinary seminar series is organized to develop the various vistas of research, where all departments organize seminars and workshop for students bringing in their respective subject experts. The college also arranges workshops, seminars, industrial visits, exhibitions, skill development training, promote research publication to create knowledge database beyond academic purview. The institution constantly reinvents itself by transfiguring as distance education examination center, general election centre and accommodation centre for Sivagiri pilgrims.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.snclsivagirivarkala.com/CR%20III%203.2.1.php

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

7

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards	
3.3.1 - Number of Ph.Ds registered per eligible teacher during the year	
3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year	
6	
File Description	Documents
URL to the research page on HEI website	http://www.snscsivagirivarkala.com/research.p hp
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File
3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year	
3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year	
12	
File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File
3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year	
3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year	
11	
File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college is very special in ensuring values, community services, sensitization of social issues and holistic development of students through various well-functioning clubs, cells, study centers and forums. The NSS unit has conducted Snehasanthwanam, onam food kit distribution, medical assistance, awareness class, distribution of health cards, supply of study materials for students in the adopted village, agriculture training program, AIDS day observance, mazhamara agriculture project, nadeel ulsavam, vilaveduppu, koithulsavam, manjal thottam project, health survey, beach cleaning, assistance to the workers of Bonacadu layam, palliative care service, testing the quality of food items, friends police in Attukal pongala and summer time vegetable cultivation. The NCC unit has conducted fit india run, beach cleaning, college campus cleaning and Puneet Sagar campaign. The NSS and the NCC help the students to grow individually and also as a group. It helps to improve students' self-confidence level, leadership quality and understanding of people around them. Thus, it gives an opportunity to the youth in the process of nation building.

File Description	Documents
Paste link for additional information	https://www.snicsivagirivarkala.com/AQAR%202021-2022%20CR%203.4.1%20EXTENSION%20ACTIVITY.php
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

31

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

3048

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

10

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

20

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The whole college campus is on an undulating verdant area spread over 30 acres of land with 8528.56 square metre built up area. The college continuously strives to internalize and institutionalize excellence by improving the quality of its services and upgrading the available infrastructural facilities. There are 10 teaching departments providing quality higher education, 51 classrooms along

with 22 ICT enabled rooms, one research room, a language lab, 13 laboratories, a food lab for Hotel Management students, a house keeping room, 2 computer labs, 2 museums, 1 media centre, a well-furnished FBS lab, one conference Hall and 2 auditoriums, as well as a central library spread over 425 square meters of area with a good collection of 43309 books. The other facilities include a College Canteen, outdoor play ground, a women's hostel within the campus, women amenity centre and also two security rooms. Upgradation of Infrastructure facilities are done with RUSA and DBT STAR scheme. All classrooms are ventilated, furnished and provided with black/white boards. Examination halls are equipped with CCTVs. Separate rooms are given for IQAC, NCC, NSS, FSA, Chief examiner's Office, Counselling Cell and PTA. The science department facilities include the following: Optics and Spectroscopic Darkrooms, Instrumentation Room, Rock Museum, Herbarium, Herbal Museum, Phyto Museum, Herbal Garden, Star Plant Corner, Organic Farm Zone, a Green House, Zoological Museum, Tissue Culture lab, Chemical Store, Specimen Preparation Room at the Department of Zoology for experiential learning. A Learning Management System, Wing20 connects the various departments and courses offered.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.snscivagirivarkala.com/gallery.php

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Activities are a wonderful way to show students that learning can be fun. The college gives equal importance to both academic and non-academic activities. There is a rich history in cultural activities with several achievements in dance, music, drama and literary events. The college bagged prizes in inter - collegiate and national level contests. A golden jubilee auditorium named "Gurudhakshina" along with a mini auditorium serve as platforms for cultural activities. The various clubs functioning in the college help to mould the creativity of students and provide them with ample exposure in various realms of arts and media. The Arts day, College annual day and departmental association activities provide a platform for the students to showcase their talents. Cultural events are organized on special occasions like Onam, Christmas and Keralapiravi. The college has facilities to develop the physical

capabilities of students. The students got several accolades in sports at university and national levels. A well-equipped gymnasium and yoga centre are provided at the college. Playing kits of carom board, chess, cricket, football, shot put, javelin throw, discus throw etc are available. The college has facilities such as Cricket pitch, Football field, Boxing ring, tracks for athletics, two Volleyball courts as well as two Shuttle -Badminton courts, Courts are there for Kabaddi and Kho-Kho too.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.snscsivagirivarkala.com/gallery.php

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

22

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.snscsivagirivarkala.com/gallery.php
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

73.61771

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library was automated in 2012 with Libsoft and migrated to the Open Source Integrated Library Management System, KOHA in 2019. It facilitates automation of circulation, cataloguing, Online Public Access Catalogue (OPAC), Acquisition Section, Serial Management, Label printing and Gate Register. Wi-Fi is enabled and there are 10 internet connected computer terminal supported servers. The library has a collection of 43309 books, 62 CDs/DVDs, 45 journals and magazines, 6 newspapers, N-LIST (National Library and Information Services Infrastructure for scholarly Content program) which provide access from anywhere, more than 6000 e-journals and above 3 million e-books. The open source e-book management software "DSpace" further provides access to e-books, digitized question papers of previous years and published works of the faculty. Open access system is followed for borrowing books. The Library Committee with Principal as Chairperson, Librarian as Secretary, and five nominated faculty members functions to safeguard the interests of all sections of library users by formulating policies, rules and regulations and implementing the same in a judicious manner ensuring its smooth functioning. The college library provides Turnitin plagiarism checker for the academic community. The library preserves digital content using "DSpace" software as well.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://www.snscivagirivarkala.com/library.ph p

4.2.2 - The institution has subscription for the following e-resources e-journals e-

A. Any 4 or more of the above

ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

75.14707

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

78

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has a well-functioning IT infrastructure spread over departments, administrative sections, library, research room,

Principal's chamber, IQAC room, computer labs, room of Chief Superintendent of Examinations, seminar and conference halls. These facilities are well managed and updated in accordance with the requirements. The college improves the bandwidth from time to time, upgrades hardware, service providers and fibre networks. The college has 102 computers for students. The entire IT system of the college includes I3 processors, 8GB RAM, 1TB HDD, Windows 7 or its latest version. Networking is done in the main computer lab, main library and also in the administrative section with router facility. Individual backup is done for each system and office automation is done with Microsoft Windows. All departments maintain essential IT infrastructure. Besides these, departments also maintain ICT facilities including LCD projector, WiFi/LAN connectivity, Laptop/Desktop and speaker system for effective instructional transaction. A Learning Management System, Wing20, is connected with seven departments and its courses. The Media Centre and Lecture Capturing System helps to deliver the curriculum more effectively. The college website is maintained by a faculty in charge and the support of a professional agency for more dynamism.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.snicsivagirivarkala.com/computerLab.php

4.3.2 - Number of Computers

102

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

75.14707

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has a well-established machinery for the maintenance of facilities. Its management take cares of all the maintenance activities with the support of various monitoring committees. All departments monitor and maintain the laboratories regularly. Safety measures are ensured in all labs. Computer labs are provided with adequate anti-virus software and software updating is carried out at regular intervals. Solar power inverters are used in computer labs to prevent voltage fluctuations and related problems. ICT facilities of the college including smart classrooms are maintained with AMC. College promotes maximum usage, reuse and recycle policy to minimize e-wastes in the campus. The college website is updated daily by the teacher in charge. Library software is regularly updated in linewith the academic needs and syllabus requirements. The Library Committee safeguards the interests of all sections of library usersand also ensures smooth functioning of the library. The Department of Physical education takes necessary steps for the propermaintenance

of sports facilities. The women amenity centre provides facilities for girls to take rest and fresh up during free hours. Gardner's are appointed in the campus to take care of various garden-landscape. Sweepers timely maintain the cleanliness of Classrooms along with washrooms and toilets and thus maintain a tidy atmosphere within the campus.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.snscsivagirivarkala.com/policies.p hp

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1269

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

29

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	http://www.snscivagirivarkala.com/CapacityAndSkillEnhancementProgram.php
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

222

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

222

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent

A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

35

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

141

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

7

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

46

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Active participation of student members is ensured in all the academic and administrative bodies of our college. Literary and artistic talents of the students are included in the college magazine. College Union election is conducted every year to facilitate student activities in the campus.

Academic and Administrative Bodies/Committees:

- IQAC : There is a student representative in IQAC who actively involves in its initiatives.
- Anti-Ragging Cell: It consists of a student representative who is selected from the final year UG or PG students who has thorough understanding on UGC anti-ragging regulations. A student representative is present in the Anti-ragging committee as well.
- RUSA : Rashtriya Uchchatar Shiksha Abhiyan is a central government funding agency aims at the holistic development of the higher education system. A student representative of the college union is part of RUSA committee.
- Internal Complaints Committee: It consists of three student representatives, selected from the final year UG or PG students who along with the members take decisions whenever needed.
- Grievance Redressal Cell: It consists of a student representative selected from the final year PG or UG students. The members of the cell along with the student member analyse the complaints and provide solutions.

File Description	Documents
Paste link for additional information	http://www.snscivagirivarkala.com/studentUnion.php
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

36

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The vibrant and active alumni association of the college "Sivagiri Sree Narayana College Poorva Vidyarthi Sanghadana" is registered under the Travancore - Cochin Cultural, Literary, Scientific and Charitable Societies Act 1955. Its annual meetings are usually convened on August 15th, which elects its office bearers. The alumnus of our college functions as different chapters. The UAE chapter is well functioning. The Abu Dhabi chapter has a website which periodically updates all activities in UAE.

Padmasree M. Chandradattan, Hemachandran IPS, K.M Laji (Municipal Chairman, Varkala) are some of our luminous alumni. A good share of alumni exists among the teaching faculty of the college. In connection with the sad demise of one of our alumni, Dr. M Jeevan

Lal, former Principal and Syndicate member, a meeting was organised by the association in his remembrance on 23rd September, 2021.

Scholarships and Endowments

The Alumni Association has instituted Merit Award and Endowment for the Rank holders and toppers of the Final year University Exam.

Mid- Day Meal Program

Mid-Day Meal Program is an initiative implemented by the Alumni Association of our College, which aims at providing mid-day meal to the needy students promising to accomplish the objective of "Hunger free Campus".

File Description	Documents
Paste link for additional information	http://www.snscsivagirivarkala.com/SSR%205.4.1.php
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institution is devoted to the vision "Liberation through Education", one of the doctrines of Sree Narayana Guru. The college focuses on offering quality education which is its mission. For that the college follows a democratic mode of governance in all its affairs. The institution is managed by Sree Narayana Trusts and its Secretary is the Manager of the college. The Regional Development Committee (RDC) which represents the Management, participates in the governance of the college. The Principal is the Ex-Officio member of the RDC. The Principal, the management representative and the IQAC coordinator participate in government level meetings of higher

education and the recommendations are implemented in consultation with the college council. The major committees such as IQAC, CLMC, RUSA, DBT STAR are entrusted with faculty members and decisions on academic and administrative affairs are taken in consultation with the stake holders. IQAC formulate Action plans in the beginning of every academic year. The Heads and DLMC monitor departmental activities. Faculty members act as coordinators of clubs and committees. The staff Advisor, college union office bearers protect student interests. Meetings are regularly convened under Principal and minutes are well documented. PTA and alumni support comprehensive development of the college.

File Description	Documents
Paste link for additional information	http://www.snscivagirivarkala.com/website%20link%20for%206.1.1.php
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college is managed by Sree Narayana Trusts, one of the oldest corporate management in Kerala. the college follows a democratic mode of governance. The Regional Development Committee (RDC) which represents the Management, participates in the governance of the college. The Principal is the Ex-Officio member of the RDC. The internal affairs of the college is managed by the college council duly constituted as per clause 20, chapter 24 of the Kerala University First Statutes,1977. The Principal, the management representative and the IQAC coordinator participate in government level meetings of higher education and the recommendations are implemented in consultation with the college council. The major committees such as IQAC, CLMC, RUSA, DBT STAR are entrusted with faculty members and decisions on academic and administrative affairs are taken in consultation with the stake holders. IQAC formulate Action plans in the beginning of every academic year. The Heads and DLMC monitor departmental activities. Faculty members act as coordinators of clubs and committees. The staff Advisor, college union office bearers protect student interests. Meetings are regularly convened under Principal and minutes are well documented. PTA and alumni support comprehensive development of the college.

File Description	Documents
Paste link for additional information	http://www.snicsivagirivarkala.com/CRITERION%206.php
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college has charted out a distinct Strategic Plan 2016-2022 for sustainable development of the prime areas namely

1. Develop physical facilities
2. Improving teaching/learning mechanism
3. Strengthening research and extension activities.

Infra Structure Rejuvenation and Development (INFRARED)

INFRARED is implemented for the construction of infrastructure for sustainable development. Funds from RUSA, STAR scheme of DBT, PTA, Management, Alumni, Teachers, students and other well wishers are used .

Strategic goals

Plan

Mobilisation and deployment of fund

Refurbishing laboratories

Floor Tiling of labs of Zoology, Botany, Geology, Physics, Chemistry and Geology museum

RUSA

Kerala Construction Corporation

Lights & Fans Electric works in all laboratories

RUSA

ICT

Advanced analytical research facilities to science labs

Administrative sanction from DBT under star scheme

Modernisation of seminar hall

Tiling, Painting and beautification

RUSA& Kerala construction corporation

Modernisation of conference hall

Electric work and Air conditioning

Modernisation of library :New building for central library-

Administrative sanction obtained for RUSA fund.

Beautification of college campus

Setting of Garden and landscaping

New sign boards -Teachers and management

Drinking water facility

Installation of filtration Units PTA Roofing and Maintenance of

Physics Block Tress Work- RUSA

ICT enabled classrooms, Smart board, New computers and printers,

Training to teachers/students- RUSA &Management

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://www.snclsivagirivarkala.com/CR-VI%206.2.1%20STRATEGIC%20PLAN.php
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Institutional Governance mechanism The institution is administered by Sree Narayana Trusts and is under the supervision of RDC. The College Council regulates the overall governance and IQAC ensures quality maintenance.

Recruitment Procedure The Directorate of Collegiate Education is intimated of vacant posts and on receiving concurrence, notifications are published in local as well as national print media. Interview board is constituted with a subject expert, Government nominee, and management representative. The Institution abides by UGC Regulations on Minimum Qualifications and Kerala University Regulations on appointment. Office staff are appointed adhering to Kerala Service Rules, . Procedure for Promotion/Career Advancement Promotion is based on the guidelines of UGC regulations on Career Advancement Scheme (CAS) by assessing API score and the Performance Based Appraisal System (PBAS) of Kerala University. Screening/Selection Committee consists of Principal, HOD, IQAC, University appointed external experts and Management representative. Adherence to Service Rules All staff are bound to abide by the Kerala Service Rules (KSR), formulated by Finance Department, Government of Kerala. The Kerala University Statutes are followed on all matters pertaining to service. Grievance Redressal Mechanism Redress the complaints of students and staff. Internal Complaints Committee-Formed with the intention to redress any grievance regarding sexual harassment of students or staff.

File Description	Documents
Paste link for additional information	http://www.snscivagirivarkala.com/CRITERION%206.2.2.php
Link to Organogram of the institution webpage	http://www.snscivagirivarkala.com/Organogram.php
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Institutional amenities

1. Cooperative society - It is registered under Kerala Cooperative Societies Act,1969 supplies essential stationery items at a subsidized rate.
2. Canteen or refreshment area- provides hygienically prepared food for students and staff.
3. Wash Area- Wash basins are provided in various places.
4. Drinking water provision- water purifier in every department, office and library.
5. Security- Round the- clock security.
6. Women`s Hostel: Provides accomodation for 44students & three single room facility for staff.

Statutory welfare benefits

1. Gain PF-. Staff invest on a monthly basis to their PF account for which they earn interest fixed by Kerala government. They can avail loans as per requirement on interest-free terms
2. Group Personal Accident Insurance Scheme- Staff is insured against loss of life due to accidents.
3. Maternity and paternity leave- Women staff have fully paid maternity leave for up to 180 days. Paternity leave is permissible for 10 days to male staff.
4. State life insurance - provides insurance coverage and death benefit to nominees.
5. Group insurance scheme -It covers all staff under a single insurance policy as per Kerala statute.
6. Medisep- Ensures healthcare insurance to staff and envisages

cashless medical treatment.

7. The institution motivates teaching staff to apply for promotion as per the University CAS.

File Description	Documents
Paste link for additional information	https://www.snclsivagirivarkala.com/6.3.1.php
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

4

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

34

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution practices an efficient performance appraisal mechanism. The evaluation parameters for teaching staff include students' academic excellence, feedback reports from students and API scores gained by the faculty. In the beginning of every academic year, the department meeting allocates subjects to be taught by the teachers. At the end of each semester, portion completion statement

is collected. Teachers record their academic activities in the work diary. In every semester they make lesson plans and teaching plans. A confidential report regarding the assessment of faculty members is forwarded to the Manager for verification. The College Council monitors the performance of faculty. Faculty members are given charges of various student clubs and committees on a rotation basis. For systematic evaluation, assessment and prompt action, students' feedback on curriculum, infrastructure facilities and faculty performance are collected and analysed. Academic audit is done to keep track of all academic accomplishments and activities. Annual reports submitted by departments are presented before general body. Non-teaching staff is assessed based on their efficiency in administrative tasks. Office Superintendent coordinates the assessment reports and submits to Principal which is evaluated by the Committee consisting of Principal, IQAC Coordinator, Head Accountant, and Office Superintendent.

File Description	Documents
Paste link for additional information	http://www.sncsivagirivarkala.com/website%20links%20for%206.3.5.php
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

THE EXTERNAL AUDIT

1. Deputy Directorate of Collegiate Education, Kollam Regional Deputy Director audits the collected and received funds from Government. They verify Cash Book, acquittance, e-Grantz Account, Caution Deposit, Fee receipt, PD register, IQAC and DBT star, RUSA.
2. Directorate of Collegiate Education Funds and grants in aids from state Government are assessed. These include Cashbooks, bill books, fee receipts, Concession fees, non-plan contingent bills, Plan contingent bill, stock register, bills of lab chemicals, library books etc. Non- Plan expenditure, Study tours, Scholarship, Challans, PD accounts, Passbooks, RUSA passbook, DBT Star passbook, student union funds, salary of

guest lecturers, remuneration and stock register, Demand Collection Balance Statement, Service books, Stock verification.

3. Accountant General Audit - audit funds from Central and state governments like UGC, RUSA, DBT Star scheme, KSCSTE, KSHEC and Government organizations.
4. Audit of Accountant General entails: State Government non-plan funds PD accounts Stock registers Retention of cash balance Timely completion of PhD (FDP) Recovery of pay and allowances Maintenance of DCB statement. Chartered Accountants: - assess grants from UGC for Minor Research Projects, Seminars, workshops, IQAC - DBT Star fund -funds from PTA and Alumni
5. INTERNAL AUDIT - by members of the committee appointed by Principal.

File Description	Documents
Paste link for additional information	http://www.snscsivagirivarkala.com/6.4%20documents.php
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

72.08275

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The College council supervises mobilization of funds. Purchase Committee, Academic Committee, IQAC, Research Committee, College-Level Monitoring Committee, and Library Advisory Committee are equally part of fund mobilization and utilization. Financial records

are maintained by Head accountant.

Resource Mobilisation

Human Resource, material assets, infrastructural support, and financial assistance are considered the major resources.

The significant sources of funds are from:

Central Government

RUSA

DBT-STAR

Scholarships/Grants-in-aid

State Government

- KSCSTE
- Fund for NSS

Non-Government

- Endowment awards
- Departments/alumni associations
- Student fee from career-related courses
- PTA
- Humanitarians
- Teachers
- FSA (Former Students Association)
- Management

Central government funds are utilized for academic and infrastructure advancement of the college which includes purchase of books, equipment, maintaining labs, sports facilities and for organizing seminars and workshops. Students would get scholarships/grants-in aid.

State government funds are utilised for innovative projects, workshops, conferences, and meetings, green activities, mentoring, club and student support activities, scholarships and salaries to guest faculty.

Management/PTA/Alumni funds are utilized to meet academic requirements and infrastructure.

Significant resources are mobilized from:

1. Government/Department of Higher Education/Department of Collegiate Education
2. Alumni/former students' association (FSA)
3. Research Funds from UGC/KSCSTE
4. Fees, charges & levies from students.
5. RUSA, DST, DBT for digitalization of academic atmosphere.
6. PTA, philanthropists for development activities

File Description	Documents
Paste link for additional information	http://www.snscsivagirivarkala.com/6.4%20documents.php
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC monitors the academic quality of the institution. Apart from regular classes, seminars, workshops, exhibitions, field visits and outreach programmes are organised every year. Annual multi-disciplinary 'Trendz seminar' series, one of our best practices, help students to interact with experts and eminent personalities. The student quality assurance program "Tutorial-cum-Mentoring system" provides individual attention to students. Each faculty is a tutor and the general coordinator assesses the whole tutorial mentoring process. Remedial Coaching is provided to the weak and needy students by all the departments. The usage of student management software and installation of smartboards are ensured. Online teaching learning methods are initiated to tackle the challenges of pandemic, resulted an uninterrupted curriculum delivery. The NCC, the NSS units and the various clubs functioning in the college have conducted social awareness programmes to make students socially responsible. "Wisdom 2025", one of the core competency development strategies, motivates teachers to obtain research degree and guidship. Teachers are encouraged to participate in Faculty Development Programmes. The college has participated in NIRF, AISHE, AKHES and ARIIA ranking. Timely and efficient execution of the decisions of IQAC and proper documentations ensure quality improvement.

File Description	Documents
Paste link for additional information	http://www.snclsivagirivarkala.com/minutes.php
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC has a proper system to enhance the teaching-learning process. Annual academic and activity plan as well as teaching and lesson plans of the departments are well monitored.

Orientation was given to newly admitted students.

Ensures proper tutorial mentoring system. A blended learning approach is followed.

Semester wise PTA meetings are conducted. WhatsApp groups of parents were formed and if students are absent the same informed to the parents through this group.

Ensure code of conduct for general discipline.

Remedial class and mentoring system resolve academic and non-academic issues. OpenCourses have been chosen in consultation with IQAC.

Internal examinations and result analysis of university examinations are monitored.

Followed semester-wise feedback response system.

Webinars/seminars and club activities were organized. Encouraged learning through field and industrial visit.

Monitored the organic farming and ensures plastic free campus. Haritha Kerala Mission certified the college as Green Campus.

Started the DBT scheme and an innovative M. Com program.

Students are encouraged to utilize the centralized library. College auditorium was renovated. Constructed a new reading room in the

general library block. Plagiarism checking software was installed. Constructed media and reprographic centre in silver jubilee hall. Ensure CCTVs in all exam halls and established more smart classrooms.

File Description	Documents
Paste link for additional information	http://www.snscsivagirivarkala.com/Website%20Link.php
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://www.snscsivagirivarkala.com/ANNUAL%20REPORT.php
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equity is guaranteed in all the policies of the institution. Our management ensures ample opportunities to women in recruitment and admission processes. Thus more than 80 per cent of students and 90 per cent of faculty members are females in the college. Fair

representation is given to all genders in all the academic and administrative bodies. The institution has a Women Study Unit, Internal Complaints Committee, Discipline Committee and Counselling cell, which are always vigilant in the campus. Besides a district amenity centre for women, a separate sick room, sanitary napkin vending machine, reading room, 25 toilets and a dining hall are provided for girls. The institution has a Women's hostel with 24x7 security. Gender specific events in sports and games are organized every year. Other programmes organised during 2021-22 include Invited talk on 'Women Empowerment', a Three Month Certificate Course on 'Stitching and Embroidery', Exhibition on the topic "Know your Worth" as part of Women's day celebrations, programmes on Women Identity, Logo design contest on the topic "Women: the Power of Nation", Poster Making on the topic "SHE", Screening of short films, talk on "Dream Positively" and Writing contest on the topic "My insights on Women"

File Description	Documents
Annual gender sensitization action plan	https://www.snscsivagirivarkala.com/7.1.1_AQA_R_2020-21.php
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://www.snscsivagirivarkala.com/7.1.1_Geotagged_Photos.php

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college follows its own waste management policy - "Generate Less Recycle More". All intra official communications are through electronic mode to reduce the usage of paper.

Solid waste management is done by separating wastes into bio degradable and non-bio degradable. Non-bio degradable waste is given to external agency. Degradable waste is deposited in bio gas plant and the bio gas is used in canteen and the litter is used for organic farming. Sanitary napkin incinerators are installed in girls' rest room and hostel.

Liquid waste -The institution has a drainage system and leech pits which are sufficient for sewage waste disposal. Laboratory wastes are checked by the department of Chemistry and removes chemical hazards twice a year.

E-waste- Proper maintenance and upgradation are done for Electronic devices. College signed an agreement with Earth Sense Recycle Private Limited, Palakkad for e-waste disposal.

Bio Medical and radioactive wastes are not generated.

Rain water harvesting is done using a tank/recharge structure with 10000 litre capacity for reuse. Waste bins are provided in all classrooms, laboratory, common halls, staff rooms, hostel rooms and office for collecting wastes. Students' involvement and participation is guaranteed in all levels of waste management

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	<p>A. Any 4 or all of the above</p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

<p>7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).</p> <p>Institution ensures inclusive environment by organizing a wide range of programmes.</p> <p>A programme titled "Kathavaayanayum Visakalanavum", reading competition "Ramayana Paarayana Matsaram", National webinar on</p>

"Malayala Kavithayile Onam", a Week-long Keralappiravi celebrations, Kiraarthamthullal performance by Kumari Abhinanda (Ottanthullal Winner, State Youth Festival) were organised by the Department of Malayalam. The Department of English has conducted an online reading contest in connection with observance of "Black History Month" and a Short Tale Writing Contest "Elixir of Magical Tales" in connection with the celebration of the birthday of J K Rowling.

A webinar on "Gandhian Ideas of Nationalism in Contemporary Indian Scenario", on Independence Day a webinar on "I Love India" and On Gandhi Jayanthi, Poster Making, Essay writing, Cleaning of campus and Varkala Beach were organised to inculcate the spirit of nationalism. As part of Founders day Celebrations, a Commemoration Seminar on Sri R. Sankar was organised. Programmes were organised as part of World Environment Day and International Yoga Day. A Poster Competition was conducted to raise awareness against drug usage. A talk was organised on National Science Day to develop a scientific outlook among students. International Women's Day was celebrated by organising Exhibition, Debate and Invited talk to promote gender equity.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

For enhancing constitutional obligations: values, rights, duties and responsibilities among students and staff members, the college has conducted a variety of programmes. National days of relevance such as Yoga Day, Quit India Day, Independence Day, Republic Day, N S S Day, Gandhi Jayanti, Human Rights Day, Women's Day, Kerala Piravi, National Consent Day and Martyr's Day were among them.

As part of these celebrations wide range of programmes such as commemorative lectures, seminars, debates, discussions, workshops, poster-making, awareness programmes, anti-drug campaign, interaction with popular figures, etc were conducted.

These programmes encouraged students to understand the importance of constitutional obligations, duties and values. The college organized the following events such as flag hoisting on Independence Day and Republic Day, Constitution Day pledge, tree planting, practical yoga sessions, seminar on "Gandhian Ideas of Nationalism in Contemporary Indian Scenario", talk on the topic "I Love India", Essay Writing Competitions, Voter's Pledge, 'Gandhi Smrithi', Varkala Beach Cleaning, AIDS day observance, Gender awareness classes and Agriculture training Programme, Poster Making, Exhibition, Debate and writing on "My Insights on Women".

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://www.snicsivagirivarkala.com/document/files/20230721114655.pdf
Any other relevant information	http://www.snicsivagirivarkala.com/document/files/20230721114557.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college celebrates and observes national, international and regional days of importance such as Independence day, Gandhi jayanthi ,Vijayadashami, Onam, Christmas, New Year, republic day, National Reading Day, National Youth Day, National Voter's day, National Oral Pathology day, National Science day, Kargil Day, Birthday of Subhash Chandra Bose, World Humanitarian day, World environment day, Interntional Blood Donor day, , International Yoga Day ,Pride Month, Mangrove Day ,International anti-drug day, Hepatitis day, International day against drug abuse, World Ozone day, World Cancer day, , World Ocean Day, birth and death anniversaries of Sree Narayana Guru. Lectures, meetings, exhibitions, awareness camps, ,cultural events, outreach programs like spending time with inmates of Orphanages and providing lunch are organised. NSS Day is celebrated on 24th September by organizing various programs followed by the cleanliness drive in the campus. NCC day is celebrated with grandeur. Guru Samadhi and Jayandhi are observed every year. College welcomes Communal harmony processions from SivagiriMutt. Conferences, floral tributes,community prayers, feeding the poor and community feast mark jayandhi and Samadhi celebrations. During Sivagiri Pilgrimage, college serves as a facility centre for thousands of pilgrims who throng in the college from 30 December to 1 January for poojas, bhajans and community lunch

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Practice 1:TRENDZ Seminar Series

Objectives

- to makestudents gain better insights into the subject
- to provide opportunity for students for exchange of ideas, group interactions and paper presentations

- to develop research culture among students and teachers
- to ensure quality enhancement processes of the institution

Practice

All departments organize trends series every year as part of commemorating the founder manager Sri R Sankar.

Evidence of success

- Students presented papers in various disciplines
- 11 Resource persons from various disciplines participate

Limitations

- Time constraints
- Lack of fund for international seminars

Practice 2 :Organic farming

Objectives

- to develop eco consciousness among students
- to understand and appreciate nature,natural resources
- to ensure human welfare without any harm to the environment
- to promote self employment and income generation among students

Practice

Mazhamara' agricultural methodology is established in 2020. The project is inaugurated in 2021 by Assistant Director of Agriculture, Varkala Dr. Prema Valli. Along with that, rice cultivation "NADEELULSAVAM" was inaugurated by Cherunniyur Krishi Bhavan Officer Smt. Lekshmi Bhasi. The inauguration of Summer Time vegetable agriculture was started on 24/2/2022 by Dr. Premavalli.

Evidence of success

Mazamara Agricultural projects' econd crop harvesting was done on 25/12/21.Plenty of cabbages were cultivated."Mundakan farming ,Koithu Utsav was inaugurated on 22/3/2022

Limitations

- Time constraints

File Description	Documents
Best practices in the Institutional website	https://www.sncoivagirivarkala.com/Best_Practices.php
Any other relevant information	https://www.sncoivagirivarkala.com/7.1.6%20Awards.php

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The distinctiveness of the institution is its close association with the spiritual centers Sivagiri Mutt and Sree Narayana Gurukulam which pave way for a holistic environment in teaching and learning.

The students can access the East West Library founded by Sri Nataraja Guru. Swami Krishnanand gives orientation classes on Guru's philosophy for our students.

The spiritually inclined boys of the college take accommodation in Gurukulam and attend the classes of saints.

The college has a Sree Narayana Study Centre and Guru Mandhiram.

The Sree Narayana Study Centre offers a zero credit course on Sree Narayana Philosophy.As part of the course,Prof. Dr S. Mohandas (Director,Lords Hospital and manager SN Public School) gave a class on Sree Narayana Philosophy on 14/12/2021 at the college seminar hall at 10.30 am.

Central Library holds a repository for Guru's works. The campus's walls are illustrated with Guru's wordings. Guru Dharma pamphlets are circulated among students every year.

During Sivagiri pilgrimage, the institution provides accommodation

for pilgrims every year. The students and faculty volunteer the ten-day pilgrimage in December. They are encouraged by Community Feast to breed a culture of secularism. The community service activities of the college shape our students into responsible citizens

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

All departments of the institution are encouraged to conduct more certificate courses. The institution also provides ample opportunities to increase faculty participation in research and publications. The departments will be directed to apply for more PG and Research programmes. The college will support and encourage start-up culture among students. The college incubation centre backs up varied job creating facilities for students. Production lab will be arranged in the college to showcase the products developed by the students. Innovation and Enterprenuerial culture will be promoted in the coming years. Innovation ambassadors of the college are encouraged to give awareness classes to the society outside the campus. Since the college serves as NPTEL centre, the faculty members are directed to upload courses in NPTEL and the students are encouraged to join MOOCs. The departments will organize more international seminars in the coming years and industrial collaborations will also be enhanced. Due focus will be given to best practices in the college. The infrastructure facilities will also be upgraded. The institution will also focus on awareness programs on topics which are relevant to contemporary society. New courses on Sree Narayana Studies will be started, which is one of the distinctiveness of the college.